

ROBEN ABERDARE KENYA LIMITED

RECRUITMENT OF FINANCE MANAGER

Our client is one of the leading companies in Building and Civil Contractors in Kenya. It is searching for competent **Finance Manager** to manage the finance operations daily, strategically lead the team and enhance the business through profitability.

JOB PROFILE

Functional Purpose

Reporting to the General Manager and based in Nyeri, the FM is overall responsible and accountable for the day-to-day financial operations, implementation, monitoring and developing financial policies for the company.

Key roles

- Develop and implement Finance Department's Strategy and annual work plans.
- Implement and maintain an up-to-date financial management policy and procedures manual.
- Lead the budgetary planning processes.
- Oversee, review, and adhere to the budgets for each business Line and department.
- Efficient cash flow management
- Ensure that all financial practices are in line in statutory regulations and legislation.
- Supervision of the internal management control team and assistance with setting up new standards and regulations.
- Liaise with Risk and External Audit to develop an internal control environment that safeguards the organizations assets.
- Supervision and approval of management control: planning, budgets, and reporting.
- Supervise and support Accounts department to deliver on Work Plan.
- Coordinate the internal and external auditors.
- Prepare and present monthly and annual financial reports.

Qualifications and competencies

- Must be a holder of bachelor's degree in finance/ Accounting from a recognized university
- Be a qualified Accountant and a member of ICPAK.
- At least five (5) years of experience in a finance team, ideally within the Financial Industry.
- Experience of working in financial services and construction sector
- Ability to drive financial decisions and organizational results
- Strong technical accounting knowledge.
- Audit Skills will be an added advantage.