



2026 TRAINING CALENDAR*

For Bookings Contact: Email: trainings@hrpowerhouse.co.ke ; Telephone: [+254718 222777](tel:+254718222777)

Month	Date	Course Title	Duration	Target Audience	Venue	Fees (KES)
Quarter 1- 2025						
January	14th	Setting Near year Professional Commitments	1 Hour	All Professionals	Virtual Webinar	Free
	15 th - 16 th	Personal Financial Management and Budgeting	2 days	All Staff	Nairobi / Virtual	35,000 / TBC
	19 th - 23 rd	Occupational Safety and Health	5 Days	OSH Committee members, Supervisors	Naivasha	86,000
	20 th - 23 rd	Thinking and working through a retirement plan	4 Days	All Professionals	Kisumu	86,000

	26 th	Emotional Intelligence (SE)	1 day	All Professionals	Nairobi	15,000
	27 th - 30 th	Finance for Non finance Managers	3 days	All non-finance managers	Nanyuki	65,000
	27 th - 30 th	Board Members Training	4 days	Board Members	Machakos	95,000
February	2 nd - 4 th	Building Effective & Sustainable Institutions Program	1 or 3 days	Finance team leaders/ Supervisors/ Managers, HODs, Admin Registrars	Nairobi	TBC
	4 th	Strengthening relationships with colleagues at work	1 hour	All Professionals	Virtual Webinar	Free
	9 th - 13 th	HR Analytics and AI Integration into HR practices	5 days	HR Managers, HODs and HRBPs	Machakos	85,000
	10 th - 13 th	Strategic Performance Management	4 days	Managers, HODs and HR Professionals	Naivasha	85,000
	16 th - 20 th	Customer Excellence, Cash Management, AML	5 days	Client Facing, Account Managers, CS Agents + Officers, Tellers & Sales Reps	Mombasa	95,000
	26 th	HR Management for new Managers, Non HRs and HODs	1 day	HR Managers, HODs and HRBPs	Nairobi	23,000
March	2 nd - 4th	Board Dynamics and Efficiency	3 days	Board Members, CEOs, COOs, Executive Secretaries, CFOs. Directors, HR Managers Heads	Nyeri	70,000
	4 th	Positioning yourself for growth	1 hour	All Professionals	Virtual Webinar	Free
	9 th - 11 th	Records Management	3 Days	HODs, Executive Secretaries, Assistants	Nairobi	65,000
	17 th - 18 th	(Culture Change - Communication, PR, CX) / Hospitals program	2 days	All Staff	Nairobi / Virtual	35,000 / TBC
	19 th	Corporate Peers Lunch	2 hours	All Professionals	Nairobi	3,000

Quarter 2 - 2025						
April	2 nd	Round table Breakfast	3 Hours	Sacco & Pension Scheme CEO's	Nairobi	TBC
	7 th - 10 th	Board Papers, Minutes, Report Writing and Presentation	4 days	HODs, CEOs, Executive Assistants, Company Secretaries	Sagana	85,000
	13 th - 15 th	Governance, Leadership & Risk	3 days	Sacco & Pension Scheme CEO's	Naivasha	85,000
	24 th - 25 th	Leadership (Customized edition)	2 days	Group (minimum threshold required)	Nairobi	Group rate
May	4 th - 8 th	Managing Recruitment and Selection Function	3 days	CEOs, COOs, CFOs, HR Managers and HODs	Nanyuki	60,000
	6 th	CV Writing	1 hour	All Professionals	Virtual Webinar	Free
	11 th - 13 th	Building Effective & Sustainable Institutions Program	1 or 3 days	Finance team leaders/ Supervisors/ Managers, HODs, Admin Registrars	Nairobi	TBC
	18 th	Emotional Intelligence (SE)	1 day	All Professionals	Nairobi	15,000
June	2 nd - 6 th	HR Analytics and AI Integration into HR practices	5 days	HR Managers, HODs and HRBPs	Kisumu	85,000
	3 rd	Employee Leasing	1 hour	All Professionals	Virtual Webinar	Free
	9 th - 12 th	Strategic Performance Management	4 days	Managers, HODs and HR Professionals	Nakuru	85,000
	15 th - 19 th	Customer Excellence, Cash Management	5 days	Client Facing, Account Managers, CS Agents + Officers and Sales Reps	Mombasa	95,000

	26 th	HR Management for new Managers, Non HRs and HODs	1 day	HR Managers, HODs and HRBPs	Nairobi	23,000
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Quarter 3- 2025						
July	1 st	Legal side of HR	1 hour	All Professionals	Virtual Webinar	Free
	18 th	Emotional Intelligence (SE)	1 day	All Professionals	Nairobi	15,000
	27 th - 29 th	Finance for Non finance Managers	3 days	All non-finance managers	Nanyuki	65,000
	29 th	Round table Breakfast	3 Hours	Sacco CEO's	Nairobi	TBC
August	3 rd - 7 th	Occupational Safety and Health	5 Days	OSH Committee members, Supervisors	Nanyuki	86,000
	5 th	Recognizing the minority at the work place	1 hour	All Professionals	Virtual Webinar	Free
	10 th - 13 th	Strategic Performance Management	4 days	Managers, HODs and HR Professionals	Nakuru	85,000
	17 th - 21 st	Board Dynamics and Efficiency	3 days	Board Members, CEOs, COOs, Executive Secretaries, CFOs. Directors, HR Managers Heads	Nyeri	70,000
	26 th	HR Management for new Managers, Non HRs and HODs	1 day	HR Managers, HODs and HRBPs	Nairobi	23,000
September	1 st - 4 th	Personal Financial Management and Budgeting	2 days	All Staff	Nairobi / Virtual	35,000 / TBC

	2 nd	Strengthening relationships with colleagues at work	1 hour	All Professionals	Virtual Webinar	Free
Quarter 4- 2025						
October	5 th - 9 th	HR Strategic Alignment-Human Resource Business Partner Function	5 days	Managers, HODs and HR Professionals	Naivasha	95,000
	16 th	HR and Technology	1 hour	All Professionals	Virtual Webinar	Free
November	9 th - 13 th	HR Analytics and AI Integration into HR practices	5 days	HR Managers, HODs and HRBPs	Machakos	85,000
	21 st	Communication in HR	2 hours	All Professionals	Virtual Webinar	Free
	25 th - 27 th	Records Management	3 Days	HODs, Executive Secretaries, Assistants	Nairobi	65,000
December	5 th	The future of work	2 hours	All Professionals	Virtual Webinar	Free
	8 th - 12 th	Thinking and working through a retirement plan	4 Days	All Professionals	Machakos	95,000

* Revised

SE: Special edition

We offer tailor made training, both open and in-house at preferred venues by our clients

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